



YMCA BC Employment Opportunities

Opportunities to learn, lead, and grow.

FACILITY SERVICES

Position: VAWISS Facilities Attendant

Location: Y Women's Emergency Shelter

Schedule: 30 hours Monday to Friday

Placement date: ASAP

Wage: \$21.19-\$ 24.69/hour t

"This position requires membership in the BC Government and Service Employee's Union."

Job Description:

General cleaning and light maintenance of the YMCA-YWCA Women's Emergency Shelter as described in the job requirements. This is a permanent part-time position: 30 hrs a week, Monday to Friday. Benefits (after qualification period) and Y membership are available to successful applicant

Major Responsibilities and Abilities:

This position's main duties will be the daily cleaning of the client rooms, bathrooms, common areas, ordering household products, as well as weekly and monthly ongoing tasks. General upkeep and light maintenance of the Shelter is required. The position also includes yard clean up and keeping the grounds maintained, snow removal, dump and recycle runs as well as donation pick up and drop off.

Organization of household donations as well as house laundry are included in day to day tasks. Will be able to self motivate and direct as the position is primarily independent. Completion of fire drill and fire safety logs. Participation on the Y's Joint Occupational Health and Safety (JOSH) committee is required.

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Qualification

Applicant must work well with the public (a diverse population) and be able to provide immediate attention to priority tasks. The successful candidate must be able to monitor and maintain maintenance and cleanliness standards in the facility at all times during the shift. Must possess knowledge of universal precautions. A background in custodial work, with a knowledge of general building maintenance/or other related qualifications. Must be able to lift a minimum of 50lbs and possess a valid drivers license.

This position requires the ability to problem solve and work effectively within the Y Women's Emergency Shelter, adhering to the Shelters confidentiality policy and understand the sensitive nature of the facility. The applicant will work in tandem with the Y Women's Emergency Staff. Occupational First Aid (OFA) and W.H.I.M.I.S certification required.

Commitment to Mission, Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA of Kamloops.

Service Attitude: Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

Relationship Building: Builds positive interactions both internally and externally to achieve work related goals.

Welcoming: Treats everybody in a friendly and respectful manner.

Quality Focus: Ensures that services criteria for self, staff, and programs are set, reviewed and surpassed regularly to provide excellent service delivery.

Application Process:

Please apply by email with cover letter and resume, to:

Jacqueline.ballard@bc.ymca.ca
Staffing Resource Coordinator

Open until filled